



Forsyth County Public Library Board of Trustees Minutes from May 16, 2022 Meeting

The Forsyth County Public Library Board of Trustees held its May meeting at the Cumming Library on May 16, 2022. Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Lisa Stortzum, Kathy Thomas, and Christy Winters. Also present were Anna Lyle (Director), Holly Barfield, Jeff Fisher, Leslie Marinelli, Tricia Syler, and Nikki Watkins.

I. Call Meeting to Order

Mary Helen McGruder called the meeting to order at 5:30 p.m.

II. Adoption of Agenda

There was a motion by Mary Helen McGruder and a second by Christy Winters to adopt the Agenda without amendments. Motion carried unanimously, with all Board members present.

III. Announcements

There were no announcements.

IV. Adoption of Minutes

1. There was a motion by Kathy Thomas and a second by Lisa Stortzum to adopt the minutes of the March 21, 2022 Library Board meeting. Motion carried unanimously, with all Board members present.
2. There was a motion by Kristin Morrissey and a second by Kathy Thomas to adopt the minutes of the April 26, 2022 Library Board meeting. Motion carried unanimously, with all Board members present.

V. Items Discussed

1. Activities Report

Leslie Marinelli, Communications Manager, presented the report on Public Services activities for March/April 2022.

2. Library Board's Fiscal Year 2023 Schedule of Meetings

There was a motion by Lisa Stortzum and a second by Christy Winters to approve Fiscal Year 2023 Library Board Schedule of Meetings as presented. Motion carried unanimously, with all Board members present.

3. Signature authority of Library Director on behalf of the Library

There was a motion by Mary Helen McGruder and a second by Kathy Thomas to give signature authority for all contracts and other documents to Anna Lyle, who holds the position of Director. Motion carried unanimously, with all Board members present.

4. Denmark Library—Opportunities for additional project funding

The Board discussed options and developed a strategy for moving forward with advocacy for additional funding for the Denmark Library.

5. Denmark Library—Use of outdoor spaces

The Board discussed public access to special outdoor spaces when the library is closed.

6. Proposed Fiscal Year 2022 budget adjustments

There was a motion by Kathy Thomas and a second by Christy Winters to reduce Federal revenue and Materials expenses by \$624.80 to reflect the difference in the amount awarded and the amount spent for the reimbursement-based ARPA Digital Inclusion Grant. Motion carried unanimously, with all Board members present.

There was a motion by Christy Winters and a second by Kathy Thomas to reduce Donations revenue and Operations expenses by \$1,100.00 to reflect the funds to be distributed in FY2023 for the Community Webs Grant. Motion carried unanimously, with all Board members present.

There was a motion by Lisa Stortzum and a second by Kristin Morrissey to reduce Federal revenue and Operations expenses by \$2,111.10 to reflect the difference in the amount to be reimbursed for the Emergency Connectivity Funds grant. Motion carried unanimously, with all Board members present.

7. Financial reports

Nikki Watkins, Human Resources and Finance Manager, presented the FY2022 financial report for the period ending March 31, 2022.

VI. General Discussion (if needed)

No discussion.

VII. Executive Session (if needed)

No Executive Session was held.

VIII. Adjournment

There was a motion by Mary Helen McGruder and a second by Christy Winters to adjourn the meeting at 6:35 p.m. Motion carried unanimously, with all Board members present.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be July 18, 2022 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.