



## **Forsyth County Public Library Board of Trustees Summary of Action Taken at January 30, 2023 Meeting**

The Forsyth County Public Library Board of Trustees held its January meeting at the Sharon Forks Library on January 30, 2023 at 5:30 p.m.

Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:32 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously to adopt the Agenda as presented.**
- III. Announcements  
**There were no announcements.**
- IV. Adoption of Minutes  
**The Board voted unanimously to adopt the minutes of the November 21, 2022 Library Board meeting.**
- V. Items to be discussed
  1. Activities Report  
**No action was taken.**
  2. Denmark Library update and possible award of General Contractors bid  
**No action was taken.**
  3. Strategic Planning  
**No action was taken.**
  4. Renewal of landscape services contract  
**The Board voted unanimously to renew for one year (February 1, 2023 – January 31, 2024) the landscape services contract with Visionscapes, Inc. for an annual cost of \$55,755.00.**
  5. Proposed Fiscal Year 2023 budget adjustment  
**The Board voted unanimously to increase Donations revenue and Operations expenses by \$2,100.00 to reflect a grant received from South Forsyth Rotary for Leap Into Literacy programs.**

6. Fiscal Year 2024 FCPL budget  
**The Board voted unanimously to approve FCPL's Fiscal Year 2024 proposed budget as presented, including revenues of \$8,873,412, expenditures of \$9,119,258, reserves of \$273,600, and \$519,446 in budgetary fund balance.**
  7. Calendar Year 2024 County budget request  
**The Board voted unanimously to approve the Library's Calendar Year 2024 County funding request as presented and to grant Anna Lyle the authority to adjust amounts based on changes to the projected opening day of the Denmark Library.**
  8. Financial reports  
**No action was taken.**
- VI. General Discussion *(if needed)*  
**No action was taken.**
- VII. Executive Session for Director's annual evaluation  
**The Board voted unanimously to enter Executive Session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2).**  
  
**The Board voted unanimously to close the executive session.**
- VIII. Reconvene the Meeting  
**The Board voted unanimously to return to open session.**
- IX. Further Items to be Discussed
1. Director's compensation  
**The Board voted unanimously to increase the Director's salary by 4%, retroactive to the first pay period of 2023.**
- X. Adjournment  
**The Board voted unanimously to adjourn the meeting at 7:00 p.m.**

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

The next scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, March 20, 2023 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.