



Forsyth County Public Library Board of Trustees Summary of Action Taken at July 18, 2022 Meeting

The Forsyth County Public Library Board of Trustees held its July meeting at the Cumming Library on July 18, 2022 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Lisa Stortzum, Kathy Thomas, and Christy Winters. Kristin Morrissey was absent. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m.
- II. Adoption of Agenda
The Board voted unanimously (with Ms. Morrissey absent) to adopt the Agenda as presented.
- III. Announcements
Anna Lyle announced that Kathy Thomas and Christy Winters have been reappointed for their second term effective July 1, 2022.

Ann Decherd was introduced to the Board in her new role as Deputy Director.
- IV. Adoption of Minutes
The Board voted unanimously (with Ms. Morrissey absent) to adopt the minutes of the May 16, 2022 Library Board meeting.
- V. Items to be discussed
 1. Activities Report
No action was taken.
 2. Denmark Library update
No action was taken.
 3. Architectural services contract—Additional services
The Board voted unanimously (with Ms. Morrissey absent) to approve the additional services by McMillan Pazdan Smith Architecture for low voltage system design and road widening design in the amount of \$33,925.

4. Proposed Fiscal Year 2022 Budget Adjustment
The Board voted unanimously (with Ms. Morrissey absent) to decrease State revenues and Operations expenses by \$2,203.20 to reflect a decrease in Post E-Rate Technology Reimbursements.

5. Proposed Fiscal Year 2023 Budget Adjustments
The Board voted unanimously (with Ms. Morrissey absent) to make the following adjustments to the Fiscal Year 2023 budget:
 - **Approval to carry forward \$260,004.93 in Operations encumbrances for the Post Road Flex AMH System (\$259,719.09) and supplies (\$285.84) from FY2022.**
 - **Approval to carry forward \$1,687.80 in Materials encumbrances from FY2022.**
 - **Approval to increase State revenue by \$99,836.89 to reflect the MRR grant (50/50) amount remaining from FY2022 and carry forward \$99,836.89 to reflect the local match of the FY2022 MRR grant; approval to increase Operations expenditures by \$199,673.77 for various facilities projects.**
 - **Approval to increase State revenue and Operations expenses by \$226,500.00 to reflect the FY2023 MRR grant for various facilities projects.**
 - **Approval to use \$226,500.00 in committed fund balance as matching funds for the FY2023 MRR grant for various facilities projects; approval to increase Operations expenses by \$226,500.00.**
 - **Approval to increase State revenue and Operations expenses by \$30,266.70 to reflect the FY2023 LibTech grant.**
 - **Approval to adjust State revenues and expenses to reflect new grant information from Georgia Public Library Service, which includes a Personnel increase of \$25,984.00 and a Materials increase of \$64,299.00.**
 - **Approval to decrease State revenues and Operations expenses by \$2,203.20 to reflect a decrease in Post E-Rate Technology Reimbursements.**
 - **Approval to increase Donations revenue and Operations expenses by \$1,100.00 to reflect the Community Webs grant from Internet Archive to be used to for a community history archive project.**
 - **Approval to increase Donations revenue and Materials expenses by \$5,000.00 to reflect the Kares 4 Kids donation to be used to purchase board books.**
 - **Approval to increase Donations revenue and Operations expenses by \$5,000.00 to reflect a grant from the Forsyth County Arts Alliance (FCAA) Fund at the Forsyth County Community Foundation for author events.**

- **Approval to increase Donations revenue by \$4,558.48 and increase Materials expenses by \$2,000.00 and Operations expenses by \$2,558.48 to reflect a donation from United Square Foundation for the purchase of children's books and children's programming.**
- **Approval to increase Donations revenue and Materials expenses by \$400.00 to reflect a donation from the Lanier-Forsyth Rotary Club for books in honor of Rotary speakers.**

6. Financial reports
No action was taken.

VI. General Discussion (*if needed*)
No discussion.

VII. Executive Session (*if needed*)
No Executive Session was held.

VIII. Adjournment
The Board voted unanimously (with Ms. Morrissey absent) to adjourn the meeting at 6:36 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

There will be a Called meeting of the Forsyth County Public Library Board of Trustees on Monday, August 8, 2022 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.