



Forsyth County Public Library Board of Trustees Summary of Action Taken at September 19, 2022 Meeting

The Forsyth County Public Library Board of Trustees held its September meeting at the Cumming Library on September 19, 2022 at 4:00 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Lisa Stortzum, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 4:01 p.m.

- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as amended:
 - Remove #3 from the agenda – Election of Officers for Library Board of Trustees and delay election of officers until the November 21, 2022 Board meeting
 - Add item #7.5 – Memorandum of Understanding with Pinecrest Academy

- III. Announcements
Anna Lyle introduced Joan Dudzinski, new Branch Manager for Post Road Library.

- IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the July 18, 2022 Library Board meeting.

The Board voted unanimously to adopt the minutes of the August 8, 2022 called Library Board meeting.

- V. Items to be discussed
 1. Activities Report
No action was taken.

 2. Strategic Planning
No action was taken.

 3. Elections of Officers for Library Board of Trustees
The Board voted unanimously during agenda adoption to remove item #3 from the agenda and move the election of officers to the November 21, 2022 Board meeting.

 4. RFP for the condensation issues at the Cumming Library and Administrative Offices
The Board voted unanimously to reject any proposals submitted in response to the RFP for condensation issues at the Cumming Library and Administrative Offices.

5. Renewal of janitorial services contract
The Board voted unanimously to renew for one year the janitorial services contract with Building Maintenance Services, Inc., in the amount of \$67,368.30, which includes a contract price increase of \$6,948.30 (based on Atlanta CPI of 11.5%).
 6. Purchasing Policy
The Board voted unanimously to approve the revised Purchasing Policy, effective September 20, 2022.
 7. Memorandum of Understanding with Georgia Cyber Academy
The Board voted unanimously to approve the Memorandum of Understanding between Georgia Cyber Academy and Forsyth County Public Library regarding information sharing for the purpose of providing library services to GCA students.
 - 7.5 Memorandum of Understanding with Pinecrest Academy
The Board voted unanimously to approve the Memorandum of Understanding between Pinecrest Academy and Forsyth County Public Library regarding information sharing for the purpose of providing library services to Pinecrest Academy students.
 8. Denmark Library update
No action taken.
 9. Financial reports
No action was taken.
- VI. General Discussion (*if needed*)
No discussion.
- VII. Executive Session (*if needed*)
No Executive Session was held.
- VIII. Adjournment
The Board voted unanimously to adjourn the meeting at 4:54 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, November 21, 2022 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.