



**Forsyth County Public Library Board of Trustees  
Summary of Action Taken at November 21, 2022 Meeting**

The Forsyth County Public Library Board of Trustees held its November meeting at the Cumming Library on November 21, 2022 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Lisa Stortzum, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:30 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously to adopt the Agenda as amended:**
  - Move #2 to #12 on the agenda – Election of Officers for Library Board of Trustees
  - Remove item #7 – Qualifications of general contractors for Denmark Library due to item is incomplete. Still waiting on proposal references.
- III. Announcements  
**There were no announcements.**
- IV. Adoption of Minutes  
**The Board voted unanimously to adopt the minutes of the September 19, 2022 Library Board meeting.**
- V. Items to be discussed
  1. Activities report  
**No action was taken.**
  2. Election of Officers for Library Board of Trustees  
**The Board voted unanimously during agenda adoption to move item #2 to item #12 on the agenda.**
  3. Collection Development Policy  
**The Board voted unanimously to approve the revised Collection Development Policy, effective December 1, 2022.**
  4. Fiscal Year 2022 audit report  
**The board voted unanimously to accept the Library's Fiscal Year 2022 audit as presented.**
  5. Fiscal Year 2022 AUP report  
**The board voted unanimously to accept the Library's Fiscal Year 2022 AUP Report for State Grants as presented.**

6. Denmark Library update  
**No action was taken.**
7. Qualification of general contractors for Denmark Library  
**The Board voted unanimously during the agenda adoption to remove item #7.**
8. Governor's Emergency Education Relief Fund II (GEER) grants  
**No action was taken.**
9. State Major Repair and Renovation (MRR) grants update  
**No action was taken.**
10. Proposed Fiscal Year 2023 budget adjustments  
**The Board voted unanimously to increase Donations revenue and Operations expenses by \$2,100.00 to reflect the grant received from South Forsyth Rotary to be used for Leap Into Literacy programs.**  
  
**The Board voted unanimously to increase Forsyth County revenue and Personnel expenses by \$103,650.00 to reflect funding for a 4% pay increase for employees.**  
  
**The Board voted unanimously to increase Donations revenue and Operations expenses by \$3,100.00 to reflect the grant from North Georgia Community Foundation for adult ESOL programs**
11. Financial reports  
**No action was taken.**
12. Election of Officers for Library Board of Trustees  
**The Board voted unanimously to elect the following Officers for Forsyth County Public Library Board of Trustees from November 21, 2022 to September 18, 2023:**
  - Chair – Kristin Morrissey
  - Vice-Chair – Christy Winters
  - Secretary/Treasurer – Lisa Stortzum

VI. General Discussion (*if needed*)  
**No discussion.**

VII. Executive Session (*if needed*)  
**No Executive Session was held.**

VIII. Adjournment  
**The Board voted unanimously to adjourn the meeting at 6:40 p.m.**

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

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The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Tuesday, January 17, 2023 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.